

RECRUITMENT PROCESS AT BVIMR



The Recruitment Co-Ordination Committee (“RCC”) has formed the rules as stated below to facilitate the process to ensure optimal flexibility to recruiters/prospective recruiters. The recruitment process can be seen as a step-by-step process.

STEP ONE

Recruiters are encouraged to conduct Pre Placement Talks (PPT) to interested students in the University giving important information such as the profile of the organization, career prospects, compensation packages, et al. These PPTs can be conducted at any time before the Pre Interview Screening.

STEP TWO

Recruiters can conduct a Pre Interview Screening Process any time before the interview day. Recruiters are free to determine their own policy for the Screening Process to shortlist students. In case the Recruiter has no particular method of pre interview screening, the Curricula Vitae of all interested students shall be forwarded to the Recruiter.

STEP THREE

After the completion of Pre Interview Screening, the Recruiter shall formulate a Final Interview List which shall be communicated by the Recruiter to the RCC at least 48 (forty eight) hours prior to the interview day along with a wait list of students. In case any Applicant who is selected in the Final Interview List is not available for the interview then the Recruiter can interview the Waitlist Candidates instead, if the Recruiter considers this appropriate. In case the recruiter has no procedure for pre interview screening, the list of interested students shall automatically become the Final Interview List.

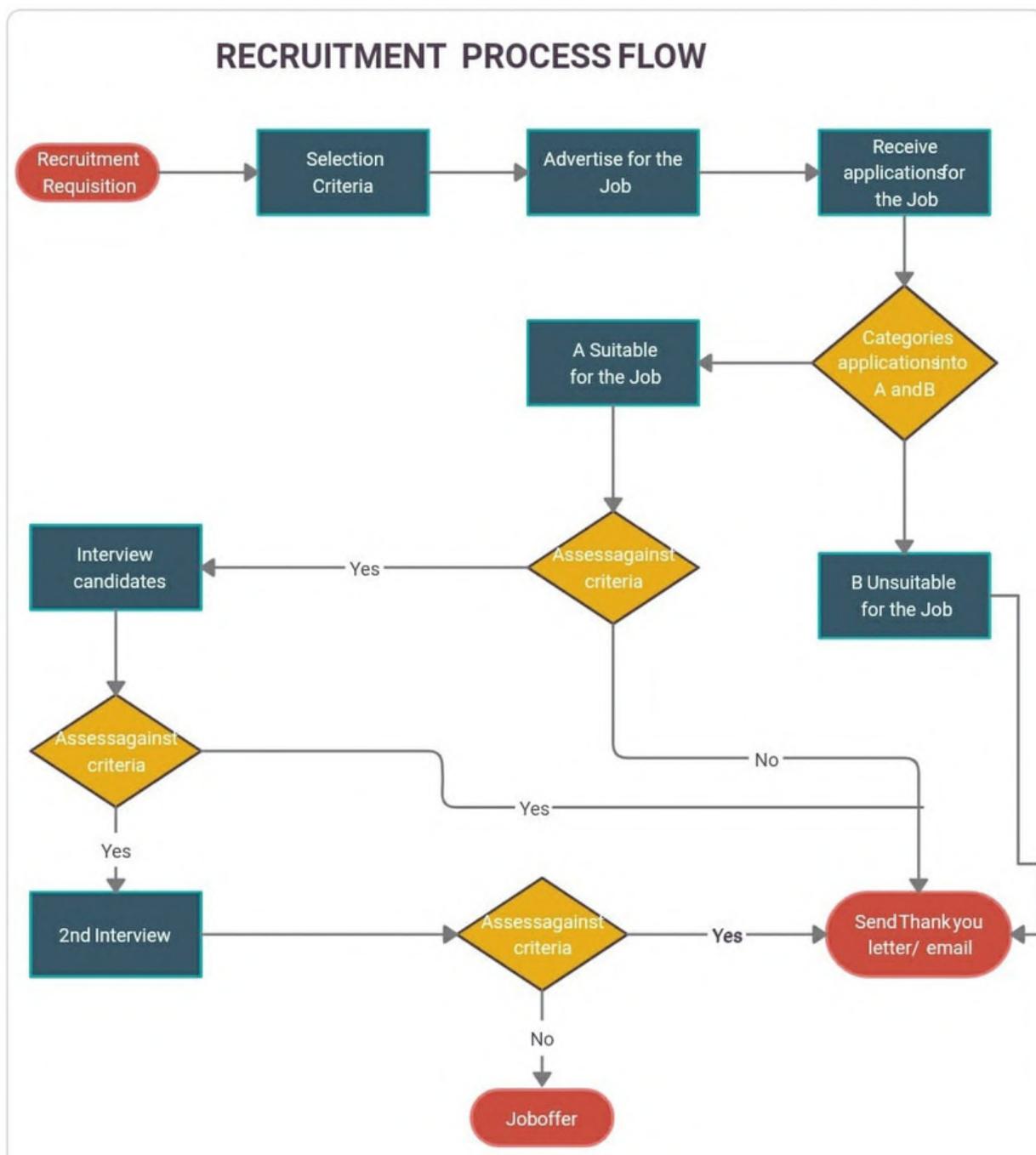
STEP FOUR

All interviews being conducted in the same day may be conducted in different time slots. However all results will be declared simultaneously by the RCC at the end of day to ensure no recruiter is prejudiced. The Recruiters will be required to disclose the results of their Final Interviews and any Offer made to Applicant(s) only through the RCC which will be communicated in a sealed envelope. Every offer made by the Recruiter will be communicated solely by the RCC to the applicant to whom such offer was made. The RCC will revert to the Recruiter within 24 hours of receiving the sealed envelope containing the Merit List and the Offer waitlist. At no point in time will there be any communication between the recruiter and the Applicant(s) in relation to the Offer.

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FLOWCHART



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THE RECRUITMENT CO-ORDINATION COMMITTEE

The Recruitment Coordination Committee (RCC) 2023-2024 is the student body officially designated with the responsibility of facilitating the procedure of recruitment for the graduating batch of 2023-24.

The purpose of establishing the RCC is to create a framework within which the representatives of various organizations in the legal industry can interact with the students of the batch for the purpose of recruitment.



FOR QUERIES
CONTACT

PLACEMENT HEAD

DR. RITIKA MALIK
8587056888

ritika.malik@bharativedyapeeth.edu
lawplacements.bvimr@bharativedyapeeth.edu
lawplacementcell.bvimr@gmail.com



Paschim Vihar, New Delhi

BHARATI VIDYAPEETH
(DEEMED TO BE UNIVERSITY)
INSTITUTE OF MANAGEMENT & RESEARCH
DEPARTMENT OF LAW

RECRUITMENT INTEREST FORM

Name of the Recruiter:

Designation/ Position offered:

Job Description:

Qualification Required:

Salary Offered:

Location:

Contact details:

Email ID:

Phone No.