

Meeting Number	22
	2025-26

Prin.	V. Prin. (SSC)	V. Prin. (SMJ)	Basic Sci.	Chem.	Civil	Comp.	CSBS	CSE	Elect	ECE	E&TC	I.T	Mech.	R&A

Minutes of HOD meeting (18th March 2026)

1. Conference Registration:-

The AI-related papers for this international conference may be presented in offline mode only. Non-AI-related papers may be presented in both online and offline modes. In the student category, 193 students have applied for the conference, out of which more than 40 students have successfully confirmed their registration to date. The Head of the Department (HoD) has instructed students to complete their registration in offline mode only. We have received a good number of grants, so we expect a higher number of registrations for this conference.

2. ERP & Feedback:-

We have sent a feedback form to all teaching faculty members. All faculty members are instructed to fill out the Google Form sincerely and submit it as soon as possible. If any faculty member has any doubts, they should clarify them with Dr. Rohini Jadhav madam & Dr. Mayuri Molawade madam.

We have identified 10 teaching faculty members and 10 non-teaching staff members for the Leave Management Module. These teaching and non-teaching staff members will be responsible for managing the Leave Management Module.

3. AICTE DPS Scheme:-

The objective of this initiative is to motivate and inspire students and faculty members of AICTE-approved institutes. Under this scheme, AICTE has sanctioned funds to our institute to organize an expert session by Dr. Purnendu Sinha under the DPS Scheme – Phase II, scheduled for 23rd March 2026.

Dr. Sinha is an expert in Industry 4.0 and innovation, with experience in organizations such as Tata Group, General Motors, Samsung R&D Institute India, and Philips Research. All HoDs and GFMs are requested to ensure the attendance of students and faculty members as per the schedule. Please note that classes for B.Tech second- and third-year students will remain suspended from 10:30 a.m. onwards.

4. Exam Forms:-

A very low number of exam forms have been submitted to date. HoDs and GFMs have instructed that students should be asked to fill out their exam forms as early as possible.

Exam form link has been sent only to those students who have paid their full fees. Therefore, students are advised to pay their full fees at the earliest.

5. Admission lead calling status: -

More than 26,000 leads have been generated to date. Out of these, 50% of the leads have not yet been contacted. Therefore, HoD's should instruct the faculty members working on the CRM to complete these calls at the earliest. If any department has pending outreach activities, they should be completed as soon as possible. For admission promotion purposes, two webinars are conducted each week.

6. Interaction of Final Year Students with Director of IMED & Environmental College:-

The Director of IMED and Environmental College is interested in interacting with final-year students to discuss regarding opportunities in higher studies. For this purpose, an online lecture will be conducted involving the Director and the final-year students. Dr. Pramod Jadhav will coordinate this activity.

Additionally, the Principal would like to have a discussion with both first-year and final-year students.

7. Idea Lab Inauguration:

We have established an Idea Lab as per AICTE guidelines. Around 40% of the lab equipment has been received in the Idea Lab. The inauguration of the Idea Lab is scheduled for 3rd April 2026. This Idea Lab will be open for 24x7.

8. Any other:-

Our students have faced issues regarding meals in the hostel mess due to a shortage of LPG. If the situation does not improve in the next 4-5 days, we will plan to conduct lectures in online mode starting from Tuesday, 24th March 2026.